

# Tenant move out application form

Email applications to [connections@sew.com.au](mailto:connections@sew.com.au)

**Note:** Please advise at least two business days in advance so we can organise a meter reading. Handwritten applications will no longer be accepted – all handwritten applications will be returned without being processed

**Customer details** \*Mandatory information – applications will be returned if insufficient details are not provided

\* Customer name \_\_\_\_\_

\* Customer number \_\_\_\_\_

**Property details** \*Mandatory information

\* Move out property address \_\_\_\_\_

\* Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

\* Lease end date   /   /

**Final bill details** \*Mandatory information

\* Future mailing address \_\_\_\_\_

\* Suburb \_\_\_\_\_

Email address \_\_\_\_\_

Do you want to receive your final account via email  yes  no

**Managing agent or person lodging application** \*Mandatory information

Customer  yes  no If customer, information not required

Real Estate Agency \_\_\_\_\_

\* Phone number \_\_\_\_\_

Contact name \_\_\_\_\_

\* Address \_\_\_\_\_

## Privacy Statement

South East Water is collecting the information requested on this form for the purpose of providing goods and services to you and improving those goods and services. Without all or part of this information the goods and services may not be provided to you. This information will be handled in accordance with our legal obligations. You may request access to your personal information. The information may be disclosed to third parties in relation to the provision of goods and services, including South East Water's contractors assisting in the provision of these goods and services, Melbourne Water, the Minister or the Environment Protection Authority. For a copy of South East Water's privacy charter which describes in more detail how personal information may be used, or details on how to access your personal information, please visit [southeastwater.com.au/privacy](http://southeastwater.com.au/privacy) or contact **131 694**.